



CONCLUSION REACHED IN WONCA APR COUNCIL MEETING 2018 REGARDING
ASIA PACIFIC FAMILY MEDICINE JOURNAL
-APFM REFORM-

1. **Editor** – Professor Yousuke Takemura is the only editor in chief from October 13, 2018.
2. **Editorial Board Members** – Current board members should be asked to discontinued. Each member organization select ONE editorial board member at most till the end of November, 2018. The editorial board member should be a YOUNG researcher in the primary care field in the country.
3. **Editorial Board Meeting** – Editorial Board meeting should be held at least twice annually using electrical conference.
4. **Reviewers** – A new panel of reviewers (the reviewer database) needs to be identified to enhance the reviewing process. The new Editorial Board members (and/or WONCA APR delegates) need to provide suggestions of at least FIFTEEN reviewers from their network till the end of November, 2018. The reviewer database can also be added to by adding authors of papers published and those referenced in published manuscripts. The database should include details of the reviewers' particular area(s) of expertise.
5. **Review process** –Two reviewers should be invited and tight reviewing schedule specified and maintained. Invite more reviewers if the initial invitees fail to deliver. Keep good metrics of performance and if performance is slipping then take steps to correct.
6. **Interaction with WONCA APR** – Identify one member of the WONCA APR Executive team as the journal liaison. (S)he should report regularly to the APR Executive, and the Editor should produce an annual report to the Board.
7. **Other issues** – Lyn Clearihan award is presented when WONCA APR is held. Website must be updated timely. Leaflets promoting the journal is developed and used for advertisement at each WONCA conference. English edition may be provided for young authors. 'Big names' will be asked to submit articles or reviews.
8. **Monetary support** – WONCA APR provide 2,000 USD yearly.